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REGISTRATION FORM

One Day Course On Motivating Leadership

22 Dec 2014 at Auditorium Prof Tan Sri Chin Fung Kee Wisma IEM, PJ

Closing Date : 21st December 2014

No	Name(s)	M'ship No.	Grade	Fee (RM)*
Total Payable				

*Fees **MUST** be fully paid **BEFORE** the **CLOSING DATE**. Seats could only be confirmed upon payment.

Enclosed herewith a crossed cheque No: _____ for the sum of RM _____ issued in favour of "**The Institution of Engineers, Malaysia**" and crossed 'A/C payee only'. I/We understand that the fee is not refundable if I/We withdraw after my/our application is accepted by the Organising Committee as stated in the **cancellation term**. If I/We fail to attend the seminar, the paid registration fee will not be refunded.

Contact Person: _____ Designation: _____

Name of Organization: _____

Address: _____

Telephone No.: _____ (O) _____ (Fax)

_____ (H) _____ (HP)

Email: _____

Signature & Stamp

Date

Photocopies are acceptable



The Institution of Engineers, Malaysia

One Day Course On Motivating Leadership

- **BOOST** your ability to lead by motivating others to perform
- How to complete the project on time, motivate the leader to achieve target

- **Organised By:**

Highway & Transportation Engineering Technical Division, IEM

Date : 22 Dec 2014

Venue : Auditorium Prof Tan Sri Chin Fung Kee, Wisma IEM, Petaling Jaya.

Time : 8.30am – 5.30pm

BEM Approved CPD/PDP Hours: 6.5 hours
 Ref : IEM14/HQ/449/C

**LIMITED TO 30
 PAX ONLY**

	<u>ONLINE</u>	<u>NORMAL</u>
STUDENT MEMBER	150.00	180.00
GRADUATE MEMBER	250.00	300.00
CORPORATE MEMBER	350.00	400.00
NON-IEM MEMBER	550.00	600.00

IMPORTANT NOTES

- **Closing Date : 21st December 2014**
- For ONLINE REGISTRATIONS, only ONLINE PAYMENT is applicable [via RHB and Maybank2u – Personal Saving & Personal Current ; Credit Card - Visa/Master]
- Payment via CASH / CHEQUE / BANK-IN TRANSMISSION / BANK DRAFT / MONEY ORDER / POSTAL ORDER / LO / WALK -IN will be considered as NORMAL REGISTRATION.
- For online registrations, please note that payment **MUST be made "ONLINE" before the closing date**. If payment is not received and verified within the stipulated time, the registration fee will be reverted to the normal registration fee
- **FULL PAYMENT** must be settled before commencement of the course, otherwise participants will not be allowed to enter the hall. If a place is reserved and the intended participants fail to attend the course, the fee is to be settled in full. If the participant made payment and failed to attend the course, the fee paid is non refundable
- The Organising Committee reserves the right to alter or change the programme due to unforeseen circumstances.

Synopsis

This 1-day course, filled with activities, introduce participants on the application of leadership principles that motivates to improve success at the workplace. Participants will get the opportunity to understand what it takes to become leader that others look up to, and at the same time show behavior that is congruent with that of a capable and effective leader.

One of the most important leadership characteristic is the ability to motivate others around you. Good leaders generate conditions and situations so their followers are eager, enthusiastic and energized. This is the essence of good leadership as it allows business operations to improve performance and develop in a positive manner.

Course participants will also get to understand how to apply effective methods to enhance motivation among employees in the organization.

Biodata of Speaker

Wesley is a Mechanical Engineering (Hons) degree graduate from the University of Surrey (UK) in 1978. He started his career in 1979 at Singapore Airlines but soon after, he joined Hitachi Consumer Products (M) Sdn. Bhd. as a Production Engineer and served there for about 30 years. For all his immense contribution to his company, he was appointed to the position of Executive Director in 2001 and a member of its Associated Company's Group Board of Directors, a first for a Malaysian employee.

At Hitachi, he headed a Sales and Marketing team to successfully build up its electronic key component sales into a RM 400m /year business, exporting its products to more than 50 countries to become a top 5 supplier in the world.

Due to his senior position in the company, Wesley wears many hats, viewing issues from a widened company perspective, from Procurement to Sales, from Production to Financial systems, and particularly from an HR perspective where he played a leading role in Industrial Relations in a unionized environment. He has also deep experiences in the implementation of drastic management restructuring exercises. For this reason, from his early days in the company, he had already been operating from a top management platform.

In the course of his duties, Wesley was very much engaged with influential business leaders from around the world, and this has given him a rare insight to the workings of the minds, mentality and approach to business of these multi-national leaders. Because of his keen observation, and sometimes humorous approach, he is able to effectively share his vast knowledge of human behavior and how people are motivated to perform better.

Wesley has already successfully conducted and facilitated training in more than 35 public, private and multi-national organisations in Malaysia, Brunei and Singapore, helping thousands of people to better themselves.

Cancellation Policy

IEM reserves the right to postpone, reschedule, allocate or cancel the course. Full refund if cancellation is received in writing more than 7 days before start date of the event. No cancellation will be accepted prior to the date of the event. However, replacement or substitute may be made at any time with prior notification and substitute will be charged according to membership status

Motivating Leadership

TEAMWORK
MOTIVATION
INSPIRATION
LEADERSHIP
VISION
+ INNOVATION

SUCCESS



Course Objectives

- Understanding the role of leadership
- Understand that communication is more than just words
- Discover how to energise others
- Great Leadership Motivates

Course Benefits

- Learn how to motivate others
- Know how to get others to accept your leadership
- Understand how to communicate effectively like a leader should
- Discover how to generate eagerness, enthusiasm and good performance

Course Contents

1. Leadership Behaviour and Role
 - Driver of change
 - Traits and facets of leadership
 - Boss or leader
 - Build relationships
2. Watch how you communicate
 - The power of words
 - Non Verbal Communication
 - Influence
 - Listening
3. Leadership Motivates
 - Enthusiasm
 - Encouragement
 - Building Confidence in others
 - Giving positive feedback